



**ESTSTE & STORE Section, SVNIT, SURAT, GUJARAT**

**(ENQUARY OF SCRAP-MATTRESSES)**



- Name of Enquiry : **Sale of Discarded Mattresses, Pillow, Bed sheet etc from various hostels within the SVNIT Campus, Surat, Gujarat-395007.**
- Enquiry Ref. Nos. : SVNIT-SCRAP-MATTRES/ 06/2025
- Tender Fees : Nil
- Enquiry Publish Date : 24 -07-2025 at 10.30 AM
- Bid Submission End date : **21-08-2025 upto 5.00 PM**
- Bid Opening date : **25-08-2025 upto 4.00 PM**
- Inviting Officer / any : **Dr. Meghal A. Desai**  
Clarification : Chairman, SCRAP Committee, SVNIT, Surat  
Contact Nos.: 0261-2201726  
**Email.: [centralstore@svnit.ac.in](mailto:centralstore@svnit.ac.in)**

**सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत**  
**SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT,**  
**GUJARAT-395007.**

(An Institute of National Importance, Ministry of Education, Govt. of India)

**SVNIT**

**Enquiry No. SVNIT-SCRAP-MATTRES/ 06/2025**

**Date: 24/07/2025**

**Sub:** Enquiry for Sale of Discarded Mattresses, Pillow, Bed sheet etc. from various hostels within the SVNIT Campus, Surat, Gujarat-395007.

Dear Sir/Madam,

You are requested to quote your rates for of items listed overleaf. The quotations may be sent in a sealed envelope and superscripted as "Quotation with reference to **Enquiry No.: SVNIT-SCRAP-MATTRES/06/2025, dated: /07/2025** addressed to **Chairman, SCRAP committee, Estate & Store Section by R.P.A.D./Speed Post/Hand Delivery/Courier**. Your quotation should reach the undersigned **on or before Date: 21/08/2025 at 5:00 p.m.** addressed to **The Director (Kind. attn. Chairman, Scrap committee), Establishment Section, Administrative Building, SVNIT, Ichchhanath, Surat - 395 007, Gujarat.**

The quotations should be furnished with the following information.

**TERMS & CONDITIONS FOR SCRAP TENDER**

The party can fill the price list only if there is a PAN Card or G.S.T. Certificate. A price sheet without a photocopy of a PAN card/GST certificate will be considered null and void.

1. Before entering the price in the price sheet document, the details of the total scrap should be obtained by contacting the Estate/Central Store Section. Also, the place where the debris is deposited has to be inspected by contractor.
2. The party whose **PRICE LIST IS HIGHER SHALL TAKE POSSESSION OF THE SCRAP.** There will not be any kind of dispute in this matter.
3. The accepted contractor shall deposit the stipulated amount through a cheque in the account section, SVNIT, Surat. Otherwise, the tempo/truck will not be allowed to enter the campus, which contractors should take special note of.
4. For each truck or tempo, while picking up scrap, the truck or tempo will be allowed to go out by obtaining a gate pass from the Chairman of the committee/Dean (Planning and Development)/Personnel appointed by the Director and showing it to the security at the main gate.
5. After paying the amount of the price, the entire scrap has to be removed within **THIRTY (30) DAYS.** The place of scrap has to be cleared and cleaned.
6. The party will have to pick up and dispose of the scrap at their own expense in an **environment friendly manner**. While removing the scrap, utmost care shall be taken to avoid damage to the organization's property or loss of life. If found guilty of doing so, legal action will be taken.
7. Time of work to be done only during working hours.
8. Any objection in this matter shall be disposed of under Surat's legal jurisdiction.

9. The tenderer shall visit the site SVNIT Campus (Hostel Area), Surat, Gujarat before filling the tender. No dispute shall arise in the matter later. The bidder is advised to contact the estate/central store section regarding this.
10. The prices in the price sheet shall be entered in letters and words in legible characters. If there is any discrepancy, the price list will be considered void, so the party should pay special attention to paying the price.
11. A price sheet without the signature of the party shall not be considered for evaluation.
12. Safety (falling, tripping, insect bites) of persons employed by the contractor and The complete responsibility regarding the P.P.E. kit shall lie with the contractor. It shall strictly comply with all relevant standards, laws, regulations, etc., prescribed by the appropriate authorities. The organization or any of its employees are not responsible in any way for the safety of the contractor or any of his/her persons engaged by him and any consequences thereof.
13. After disposal of the scrap, it shall be the responsibility of the contractor to clean the site in a manner that does not damage it. If there is any loss, then appropriate penalty will be levied.
14. Disposal of scrap shall be done by the contractor at a suitable place, and neither SVNIT nor any of its officers shall be liable. The relevant certificate/document should be submitted by the contractor upon disposal of the scrap.
15. If the prices of two or more parties are equal, the new revised price shall be taken from those parties in closed cover.
16. The minimum estimated value of the scrap has been fixed at Rs. 85,000/-.
17. In the event that the party whose tender is accepted is unable to perform under any circumstances after depositing the contract amount, the amount paid shall not be refunded under any circumstances.
18. The contract holder has no other restriction except that the tender is only to carry scrap from the Hostel area. Special care should be taken not to damage any other property while removing the scrap; if this is done, damage will be charged.
19. The contractor shall, at its own expense, permit the removal of scrap, transport, etc.
20. The contractor shall work as per instructions from the SVNIT officer.
21. Laborers, helpers, or other work-related parties/contractors are to be engaged by that party to carry out the work as specified in the tender. All liability arising in the event of an accident shall be borne by the contractor during which all safety measures shall be taken.
22. The prices in the tender should be filled in figures and words in clear letters. If any discrepancy is found, the tender will be considered void, so the party should pay attention to paying the price.
23. The Director of this organization shall have the right to accept any tender or cancel all tenders without assigning any reason.

For any issues related to Enquiry please contact: Chairman, SCRAP Committee-2025, SVNIT, Surat, Gujarat-395007. Contact No. 0261-2201726

Email.: centralstore@svnit.ac.in

Yours sincerely,

Chairman, SCRAP Committee, SVNIT, Surat  
For and on behalf of the  
Director, SVNIT

**Annexure-1**

**BIDDER INFORMATION (Contractor's / Firm's / Company's)**

<b>BIDDER's DETAILS</b>		
1	Name of Contractor/Firm/Company	
2	Registered Address of Bidder	
3	Permanent Account No.(PAN) or GST	
4	Name of Contact Person	
	Contact Number	
	Email address	
5	Bank Details of the Bidder	
	Name of Bank	
	Bank account Number	
	Bank Address	
	Branch Code:	
	Bank Number IFSC Code	
	9 Digit MICR Code	

**(Name, Sign. & Date of the Bidder, with Official Seal)**

**Annexure-2**

**QUOTATION FOR SALE OF DISCARDED MATTRESSES, PILLOW, BED SHEET etc.**

**Date:**

**Name of Work:** Sale of Discarded Mattresses, Pillow, Bed sheet etc. from various hostels within the SVNIT Campus, Surat, Gujarat-395007.

Sl. No.	Item Description	Approximate Quantity Nos	Units	BASIC RATE In Figures To be entered by the Bidder in Rs. P	GST (If applicable in Percentage)	TOTAL AMOUNT without in Rs. P	TOTAL AMOUNT with taxes Rs. P	TOTAL AMOUNT in Words Rs. P	
1	Sale of discarded Mattresses	3392	Nos						
2	Pillow	3158	Nos						
3	Mattress Cover	2804	Nos						
4	Bed sheet	4729	Nos						
5	Pillow Cover	3888	Nos						
6	Curtains	300	Nos						
7	Doormat	84	Nos						
		<b>Total in Figures</b>							
		<b>Quoted Rate in Words</b>							

**(Name, Sign. & Date of the Bidder, with Official Seal)**

**LIST OF DOCUMENTS ATTCHED WITH ENQUARY**

<b>Sr. No.</b>	<b>Attached Documents</b>	<b>Attached (Yes/No)</b>
1	Attested copy of the valid registration Certificate of PAN or GST	
2	Signed copy of Enquiry document	
3	Quotation Form- Annexure-1	
4	Bidder information- Annexure-2	

Yours sincerely,

Chairman, SCRAP Committee, SVNIT, Surat  
For and on behalf of the  
Director, SVNIT